

FLORIDA DEPARTMENT OF EDUCATION

Office of Independent Education and Parental Choice



SCHOLARSHIP PROGRAMS COMPLIANCE VERIFICATION FORM

Instructions: Complete the information below and return this form to the Office of Independent Education and Parental Choice by December 1, 2008.

You may fax this form to the attention of your Regional Manager at: 850-245-0875.

School Name _____ School Code _____
Contact Person _____ Contact Phone _____
School Address _____
City _____ Zip _____

Sections 1002.421(4) and 1006.061, Florida Statutes, require a private school that accepts McKay or Corporate Tax Credit Scholarship students to:

- Disqualify from employment any instructional personnel or school administrator who is convicted of an act listed under s. 1012.315, F.S.
- Conduct an employment history check before employing instructional personnel or school administrators in any position that requires direct contact with students and document the findings.
- Before employing instructional personnel or school administrators in any position that requires direct contact with students, screen the personnel or administrator through the Professional Practices Database of Disciplinary Actions and the Teacher Certification Database (BEC-PASS), and document the findings.
- Prohibit confidentiality agreements with instructional personnel or school administrators who are dismissed, terminated, or resign in lieu of termination due to misconduct that affects the health, safety, or welfare of a student.
- Create and adopt policies establishing ethical standards of conduct for instructional personnel and school administrators.
- Post a notice in the school indicating that all employees have a duty to report actual or suspected cases of child abuse, abandonment, or neglect.
- Post at the school site and on the school's website (if available) the policies and procedures for reporting misconduct by instructional personnel or school administrators which affects the health, safety, or welfare of a student.

By signing below, I am verifying that I have read and understand Sections 1002.421(4) and 1006.061, Florida Statutes, and am certifying that the private school is in compliance with the additional accountability requirements for the 2008-2009 school year.

School Director/Principal Signature _____

Name (Print) _____

Date _____